

KANNAPOLIS CITY BOARD OF EDUCATION  
MINUTES

Date: December 11, 2017	Present:	Mr. Todd Adams, Chair
		Mr. Daniel Wallace, Vice-Chair
Time: 5:02 PM		Mr. Kevin Clark
		Mrs. Anita Parker
Place: Administrative Office		Mrs. Danita Rickard
Board Room		Dr. Chip Buckwell
		Dr. Kelly Burgess
		Dr. Jessica Grant
		Mr. Will Crabtree
		Mrs. Kim Soryz
		Mrs. Ellen Boyd
		Mr. Brian Shaw, attorney
		Mrs. Ashley Forrest, recorder

CALL TO ORDER

Chairman Todd Adams called the meeting to order at 5:02 p.m.

CLOSED SESSION

Mr. Clark read the motions to enter into closed session for personnel, student matters, and attorney-client privilege.

Personnel Motion – Pursuant to the provisions of N.C.G.S.§143-318.11(a)(6). I move that the Kannapolis Board of Education go into closed session for the purpose of considering personnel matters as defined in and allowed by N.C.G.S.§143-318.11(a)(6) and N.C.G.S.§115C-319.

To Prevent the Disclosure of Information that is Privileged or Confidential – Pursuant to the provisions of N.C.G.S. § 143-318.11 (a)(1) and N.C.G.S. § 143-318.11 (c), for the purpose of discussing and reviewing a student’s official school records which are considered privileged and confidential as provided in N.C.G.S. §115C-402 and / or N.C.G.S.§ 115C-114 and 20 U.S.C. 1232g-FERPA.

To Preserve the Attorney-Client Privilege - Pursuant to the provisions of N.C.G.S § 143.318.11(a)(3) and N.C.G.S § 143.318(c), to receive legal advice from our attorney which comes within the purview of the attorney-client privilege.

Mrs. Parker gave the second and the motion carried.

The Board entered closed session at 5:03 p.m.

Chairman Adams declared the return to open session at 5:56 p.m. and reconvened the meeting at 6:03 p.m.

PLEDGE OF ALLEGIANCE

Chairman Adams led the Pledge of Allegiance.

APPROVAL OF AGENDA

Mrs. Rickard made a motion to accept the agenda as amended. Mr. Clark gave the second and the motion carried.

APPROVAL OF MINUTES

Upon a motion by Mr. Wallace and second from Mrs. Parker, the minutes from the November 6, 2017, meeting were approved as presented, as well as the credit card statement for the month, and the minutes from the Head Start Policy Council meeting.

ACTION ITEMS

Dr. Grant presented the student assignment list and recommended one person be granted acceptance for the 2017-2018 school year. Mr. Clark made a motion to accept the student assignment list as presented. Mrs. Rickard gave the second and the motion carried.

Ms. Soryz reviewed the personnel list and recommended three leave of absences (for action), two persons leaving employment (for information), seven persons recommended for employment (for action), and four employment changes (for information). Mrs. Parker made a motion to accept the personnel list as presented. Mr. Wallace gave the second and the motion carried.

Mrs. Rickard made a motion to approve and open the Closed Session minutes from November 6, 2017. Mrs. Parker gave the second and the motion carried.

RECOGNITIONS

Six persons from G.W. Carver Elementary School were recognized: Dulce Sierra Rodriguez is a second grader who strives to be the best student possible. She is full of life and happiness and walks into school each day with a big smile and a positive attitude towards learning and her fellow classmates. Bryson Waldroup is a third grader who has amazing creativity. He comes to school excited to learn and wants to work with his peers to solve problems. Kimball Lutheran Church has been instrumental in helping G. W. Carver Elementary establish itself as a new elementary school even before the doors opened in August. Volunteers devoted countless hours helping G. W. Carver complete important tasks so the school would be ready to open after building updates were finished. Gerald Hollis goes the extra mile as a substitute. He is more than happy to serve in whatever capacity he is needed, and he takes advantage of each opportunity to build relationship with student in the classroom. Toni Davis is an amazing Instructional Assistant who has gone above and beyond to ensure the success of Carver Elementary. No matter the need, Toni is always ready to jump in and help. Kim Dean is an amazing Exceptional Children's Resource teacher. From G. W. Carver's first days of training to become an A+ Art Magnet School, Kim has gone above and beyond in collaboration, positivity, and student and staff impact.

Kristina Cook, Mary Beth Ballantine Burgess State Farm Insurance, presented Dr. Erik Johnson with a check for \$100 to purchase books in honor of the G. W. Carver Elementary School persons recognized this evening.

Angela Gillispie, Fourth Grade Teacher at Jackson Park Elementary School, was honored as Hilbish Ford Teachers of the Month.

#### PUBLIC PARTICIPATION

No Requests

#### CLASS SIZE REPORT AND AFFIDAVIT

Ms. Soryz and Dr. Buckwell shared the status of the class size reporting process and the district's exceptions report. Dr. Buckwell reminded members that superintendents are required to submit signed affidavits by Friday, December 15, 2017, attesting to the accuracy of the class size information reported.

#### RESOLUTION REGARDING K-3 CLASS SIZE

Board members discussed a resolution requesting the North Carolina General Assembly phase-in the K-3 class size reduction legislation over multiple years. Mr. Clark made a motion to adopt the Resolution Regarding K-3 Class Size Reduction Implementation. Mrs. Rickard gave the second and the motion carried.

#### BEGINNING TEACHER SUPPORT PROGRAM HANDBOOK

Ms. Soryz presented the revised handbook which included the addition of mentor standards. Mrs. Parker made a motion that the Beginning Teacher Support Program Handbook be approved as presented. Mr. Clark gave the second and the motion carried.

#### POLICIES

- Policy 3910 – Return to Work was presented by Ms. Soryz for first reading. Mrs. Rickard made a motion that the policy be approved on first reading. Ms. Parker seconded the motion and the motion approved.
- Policies 3811 and 4710 – Maternity / Family leave were presented for information only as they included new references.
- Policy 5530 – Promotion and Retention was presented by Dr. Buckwell and Dr. Burgess for first reading. Mr. Wallace made a motion that the policy be approved on first reading. Mrs. Rickard seconded the motion and the motion was approved.

#### FINANCE

- Amendments

Mr. Crabtree presented Federal Amendment #1 and Local Amendment #2. Mrs. Parker made a motion that the amendments be approved as presented. Mr. Wallace gave the second and the motion was approved.

- Monthly Report

Mr. Crabtree presented the monthly financial report and the audit report for 2016-2017. There was an audit finding in the area of State Awards dealing stemming from using too many months of employments. This exception came from the issues Business Operations was experiencing while

replacing the AS400. During that replacement period, adjustments to months of employment could not be entered.

FACILITIES

Mr. Crabtree reported that proposals had been received for the Guaranteed Energy Savings Program. Those proposals will be reviewed for selection.

The board returned to closed session at 7:10 p.m.

Chairman Adams declared the return to open session at 7:35 p.m.

FACILITIES (continued)

Representatives from Moseley Architects, Edison Foard, and T. R. Curlee Electric were present for this portion of open session. Board members requested information on the current status of the Kannapolis Middle School project, anticipated completion date, and a list of work pending completion.

Based on this discussion, Mr. Clark made a motion that the 2017-2018 School Calendar be amended to include Mandatory Teacher Workdays for Kannapolis Middle School staff only on January 17 and 18, 2018, and to reinstate January 2, 2018 as an instructional day for all district students, including Kannapolis Middle School students. Mrs. Parker seconded the motion and the motion was approved by unanimous consent of all Board members.

ANNOUNCEMENTS

Several upcoming meetings and events were discussed.

Chairman Adams adjourned the meeting at 9:20 p.m.

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Daron C. Buckwell, Ed.D., Superintendent

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Todd Adams, Chair